

CARROLL COUNTY LOCAL MANAGEMENT BOARD

May 18, 2021 — 8:30 am (virtual meeting)

MEETING MINUTES

I. Call to Order

a. Attendance — 18 total attendees, 9 voting CCLMB members

- i. Celene Steckel, Javier Toro, and Gabby Zelaya (Department of Citizen Services)
- ii. Christina Kuntz (CCLMB Chair, Branch Manager Carroll County Public Library)
- iii. Marie Liddick (Local Behavioral Health Authority)
- iv. Singy Golden and Brian Gass (Department of Juvenile Services)
- v. Casey Staubs (Family Law Administration)
- vi. Katie Kirby (Together We Own It)
- vii. Kathi Green (Carroll County Public Schools)
- viii. Caren Jagoda and Madeleine Ryan (Carroll County Youth Service Bureau)
- ix. Corey Hardinger (Carroll County Government Grants Office)
- x. Scott Yard (Human Services Programs of Carroll County, Inc.)
- xi. Liza Frye (Head Start and Early Head Start Programs)
- xii. Nicole Jackman (Springboard Community Services)
- xiii. Bonnae Meshulam (Boys and Girls Club of Westminster)
- xiv. Jennifer Mettrick (Penn-Mar Human Services)

b. Quorum — No.

II. Welcome and Introductions — Christina Kuntz, Chair of the Local Management Board, welcomed the group and all participants introduced themselves.

III. Minutes — The March 23, 2021 meeting Minutes were approved via email.

IV. Housekeeping: New Members, LMB Orientation, and Future Meetings

a. Pending applications for Membership

- i. Nicole Jackman – Director of Client Services for Carroll County, Springboard Community Services
- ii. Madeleine Ryan – Director of Operations, Carroll County Youth Service Bureau
- iii. Javier Toro – Housing Stability Coordinator, Carroll County Housing & Community Development
- iv. Scott Yard – Executive Director, Human Services Programs of Carroll County, Inc.

b. LMB Orientation by the Governor’s Office for Crime Prevention, Youth, and Victim Services

- i. May 26th – 10 am - 12:30 pm
- ii. Repeat of previous orientations; topics include history of LMBs, MD’s youth policy structure, Children’s Cabinet, CPAs including contracting and reporting

c. In-person meetings for future CCLMB Meetings

- i. The CCLMB is too large to meet in the Bollinger Room of the Distillery Building anymore
- ii. Consider alternating virtual and in-person meetings
 1. Nonprofit Center
 2. Penn-Mar/Change’s Center Avenue location
 3. Youth Service Bureau’s Conference Room
 4. Together We Own It

V. FY22 Community Partnership Agreement NOFA Update

- a. Additional funding returned to Children’s Cabinet Interagency Fund
 - i. Restored some funds that were cut from our budget in FY 21
 - 1. Original FY 21 Allocation: \$513,102
 - 2. Reduced FY 21 Allocation: \$461,869 (this entire reduction hit our Board Admin budget)
 - 3. New FY 22 Allocation: \$490,239
 - ii. \$28,370 added to CCLMB CPA budget for FY 22
 - 1. \$8,470 allocated toward Board Support/Administrative/payroll for PT position
 - 2. \$11,901 added to existing Connecting Youth budget
 - 3. \$7,999 added to existing Suicide Intervention and Prevention Services budget
- b. NOFA Updates – Responses and Timeline
 - i. Follow-up questions for each program page – submitted May 14th
 - ii. Accepted on May 17th – nothing further needed at this time
 - iii. Letters of Intent will be shared in June

VI. Youth REACH MD Update — Gabby Kahney

- a. 2021 Youth REACH Count is extended through May 31, 2021. Everything is still virtual.
- b. Next Youth REACH will occur in 2022. Will be looking to build out our implementation team.

VII. Continuing the CCLMB’s Race Equity Discussion

- a. General Updates and Discussion
 - i. FY 22 CCLMB Needs Assessment will focus on identifying and engaging minority populations
 - ii. Contract with a consultant to provide race equity trainings on multiple levels of the community
- b. CCLMB Participation
 - i. Participation in Carroll Citizens for Racial Equality Meetings – Celene
 - ii. Upcoming participation in the Cultural and Linguistically Appropriate Services (CLAS) and Health Equity Workgroup – Gabby
- c. Community Events involving equity
 - i. BHA Annual Conference
 - ii. Supporting Mental Health of BIPOC Youth in Carroll County
 - iii. Carroll Citizens for Racial Equality’s annual Bridging the Gap conference
 - iv. Carroll Kids for Equity (follow for events)

Meeting adjourned at 9:30 am.

The next general meeting of the CCLMB will be held **September 21, 2021 at 8:30.**

Location details/meeting links will be shared closer to that date.
