



## **CARROLL COUNTY LOCAL MANAGEMENT BOARD (CCLMB)**

10 Distillery Drive, Suite 101

Westminster, MD 21157

410-386-3600 — [www.carrollcountymd.gov/government/directory/citizen-services/local-management-board/](http://www.carrollcountymd.gov/government/directory/citizen-services/local-management-board/)

### **November 16, 2021 Meeting Minutes**

#### **ATTENDANCE:**

CCLMB Staff (1): Gabby Zelaya

CCLMB Members (11): Brian Gass, Kathi Green, Amy Jagoda, Marie Liddick, Jennifer Mettrick,

Christina Ogle (CCLMB Chair), Heather Powell, Katie Speert, Celene Steckel, Javier Toro, Scott Yard

Guests (11): Erin Bishop, Commissioner Dennis Frazier, Liza Frye, Corey Hardinger, Delmonica Hawkins,

Caren Jagoda, Judi Nance, Madeleine Ryan, Emma Sparks, Dr. Courte Van Voorhees, Kerri Virtz

#### **I. Welcome, Introductions, & Staff/Agency Updates**

- a. The CCLMB Chair, Christina Ogle, called the meeting to order and introductions were made.
- b. The following staff/program/agency updates were shared:
- c. Boys and Girls Club of Westminster (BGC):
  - i. BGC has 180+ kids coming to the Westminster club.
  - ii. Afterschool programs at North Carroll, Sykesville, Northwest Middle Schools continue to grow and build relationships within those communities.
  - iii. Mental health and socialization needs remain significant concerns.
- d. Business/Employment Resource Center (BERC):
  - i. Check [BERC's Calendar](#) and register for each virtual job fair. The next session is [December 2<sup>nd</sup>](#).
  - ii. BERC has an on-site rapid welding certification program where attendees receive two intermediate welding certifications within 9 weeks.
  - iii. Two new youth staff have started working with the school system and career counselors.
  - iv. BERC is working on rebranding as the workforce development center for Carroll County.
- e. Carroll County Government:
  - i. [Carroll County's Emergency Rental Assistance Program](#) (ERAP) is still going on.
  - ii. Housing Stability Coordinators go to court every Monday from 8 am – 11 am and can work with anyone at risk of being evicted or who need help with the ERAP application.
  - iii. Coordinators are going to the Pupil Personnel Worker (PPW) Staff Meeting this Friday.
  - iv. The COVID food stamp waivers, which allowed individuals to receive the maximum amount, will end at the end of this year.
- f. Carroll County Public Schools (CCPS):
  - i. Carroll County Public Schools is holding an employment recruitment event tomorrow, Wednesday, November 17, 2021, from 4:00 to 6:00 p.m. in the Winters Mill High School Media Center. Interested candidates can [RSVP here](#) for the event and should come prepared for interviews. All current CCPS employment opportunities can be found at [this link](#).
- g. Carroll County Youth Service Bureau (YSB):
  - i. Mental health needs are numerous and significant. The YSB is thankful for their interns as they have been extremely helpful during this busy time.
  - ii. The YSB appreciates Carroll County Government's support in the YSB's CDBG application for the feasibility study regarding an addition to their facility.
- h. Catholic Charities/Head Start and Early Head Start:
  - i. A new classroom was opened at Francis Scott Key High School this year.
  - ii. Catholic Charities Head Start and Early Head Start are [recruiting children](#) and [recruiting staff members](#) for their programs in Carroll County.



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- i. Department of Juvenile Services (DJS):
  - i. As of July 1, 2021, Delmonica Hawkins is the new Regional Director for the Carroll County DJS. She has been with DJS for some time but is new to Carroll County.
  - ii. DJS staff have returned to their offices and are meeting youth in person.
- j. Health Department/Local Behavioral Health Authority:
  - i. The Health Department is providing COVID vaccines and booster shots; check [their website](#) or [Facebook page](#) for more information.
  - ii. Ed Singer retired from his position as the Health Officer. Sue Doyle is the Acting Health Officer.
  - iii. Cathy Baker is the Acting Executive Director of the LBHA, and Marie is the Acting Deputy Director of the LBHA.
- k. Human Services Programs of Carroll County, Inc. (HSP):
  - i. [HSP's Family Support Center](#) is recruiting families and children to their newest class. Services provided include child development, GED preparation, English for Speakers of Other Languages (ESOL), parent support groups & classes, cooking & crafts, and home visitation with the "Parents as Teachers" curriculum.
  - ii. Human Services Programs of Carroll County, Inc (HSP) can help residents apply for [home energy assistance](#) which is especially helpful during heating season.
  - iii. HSP also offers [VITA Tax Preparation services](#) which are free for households with incomes of less than \$57,000. Around 3,000 households are assisted each year.
  - iv. Judi Nance is the new Homeless Outreach Caseworker for HSP. Judi meets individuals at HSP or at encampments and the streets to meet individuals experiencing homelessness and encourage them to engage in services. She works closely with the PATH Program and Deputy Brian Colussy, the Outreach Deputy with the Carroll County Sheriff's Office.
  - v. Judi Nance asked about in-person meals at soup kitchens in Carroll County. Grace Lutheran and St. Paul's, as well as all Senior Centers, are serving in-person meals. Celene will contact Karen Bernard at DSS to discuss encouraging additional in-person meal options.
- l. Penn-Mar Human Services (formerly Change Inc.):
  - i. Penn-Mar continues to move toward community-based model.
  - ii. The Arc's career exploration classes are underway with Carroll County Public Schools and the Division of Rehabilitation Services.
  - iii. There is a new peer mentoring program for career opportunities and navigating adulthood.
  - iv. Penn-Mar will soon be advertising for individuals to help with job coaching for their clients.

## **II. Commissioner Updates**

- a. If any non-profits need desktops/e-books/et cetera, call the Board of Carroll County Commissioners at 410-386-2043. The Department of General Services has surplus items available, although they need to be reimaged (remove existing operating system/software to install the appropriate system/software).
- b. The Board of Carroll County Commissioners are still deciding how to allocate the COVID money received.

## **III. Minutes**

- a. The September 21, 2021 meeting Minutes were approved.
- b. Motion to approve by Christina Ogle; second by Jenn Mettrick; none opposed.



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#### **IV. Housekeeping: New Members, LMB Orientation, and Future Meetings**

- a. Membership
  - i. Heather Powell is now an official member of the CCLMB – welcome!
  - ii. Ed Singer has left the Health Department so that mandated position is currently vacant.
  - iii. You can always view Membership on [our website](#).
- b. Future CCLMB Meetings
  - i. Due to the pandemic and changing social distancing recommendations, the meeting method (virtual or in-person) for future CCLMB meetings will be announced closer to each meeting date.

#### **V. Community Needs Assessment and Strategic Community Plan**

- a. It is time for the LMB to complete a new Community Needs Assessment and Strategic Community Plan.
- b. The CCLMB posted a Request for Proposal (RFP) for a contractor to complete both the Assessment and Plan. The RFP closes November 17<sup>th</sup>, at which point a successful bidder shall be chosen.
- c. The Needs Assessment will cover the entirety of Carroll County and focus on the needs of children, youth, and families related to the results, indicators, themes, and priorities from the state. It should be completed by March and will inform the Strategic Community Plan which shall be completed by June.
- d. The Contractor will hold focus groups, create a large-scale community survey, and work with the CCLMB during one of our meetings in early 2022.
- e. Please reach out if you have questions or want to get involved.

#### **VI. Maryland's Eight Results for Child Well-Being**

- a. The contractor with whom the LMB/County contracts will gather past and current data for the following:
- b. Maryland's Child Well-Being Results
  - i. Babies Born Healthy
  - ii. Healthy Children
  - iii. Children Enter School Ready to Learn
  - iv. Children are Successful in School
  - v. Youth will Complete School
  - vi. Youth have Opportunities for Employment or Career Readiness
  - vii. Communities are Safe for Children, Youth and Families
  - viii. Families are Economically Stable
- c. The Children's Cabinet three overall themes
  - i. Race equity
  - ii. Adverse Childhood Experiences (ACEs) and trauma-informed practices
  - iii. Research-based practices
- d. Program/Strategy Priorities
  - i. Reducing the impact of parental incarceration on children, youth, families, and communities
  - ii. Reducing youth homelessness
  - iii. Improving outcomes for disconnected/opportunity youth
  - iv. Reducing childhood hunger
  - v. Increasing opportunities for community-based programs and services for youth (including diversion) and/or
  - vi. Preventing out-of-State placements



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#### **VII. Updates from Sumiya Rahaman**

- a. Sumiya Rahaman, a Junior at Westminster High School and leader within Carroll Kids for Equity, was appointed to the MD YAC on September 8, 2021. She obtained permission from both her principal and her parents to attend our CCLMB meeting this morning. Thank you, Sumiya!
- b. **MD Youth Advisory Council (YAC)**
  - i. The Maryland YAC allows youth to provide feedback on public policies and take leadership roles in creating meaningful change by serving as a liaison between youth and policymakers.
  - ii. The MD YAC last met in November to discuss what their legislative priorities would be.
    1. Student representative voting rights: this would allow all student representatives to have votes equal to those from Board of Education members.
  - iii. A Community Conversations meeting was held in November where the YAC listened to youth concerns across MD. There is a heavy demand to address environmental issues and support more resources for school counselors.
  - iv. The YAC will decide on their formal Agenda in December when we they meet again.
  - v. Want to hold another Community Conversation session in 2022 – more details to follow.
- c. **Carroll County Kids for Equity (CCKE)**
  - i. Carroll County Kids for Equity is an independent student group working to advocate for better school services and a better environment within CCPS.
  - ii. CCKE is currently working to update and revise their proposals based on student surveys, working 1:1 with students from different counties/groups, and working with [Mosaic Power](#) on how to have to difficult conversations. This will help CCKE when they reach out to the Central Office to ask about how to implement their proposals within the school system.

#### **VIII. Youth REACH MD Update (Reach out, Engage, Assist, & Count to end Homelessness)**

- a. Youth REACH informs efforts to prevent and end youth homelessness by obtaining demographic information and needs of youth under age 25 who are experiencing homelessness/housing instability.
- b. **2022 Youth REACH Count**
  - i. The state steering committee will start meeting each month. They're planning to hold the count in the Spring again (March/April).
  - ii. Current participating agencies are HSP Inc, TWOI, YSB, CCPS, McDaniel, CCC.
  - iii. If interested in participating, please email Gabby Zelaya.

#### **IX. Youth Homelessness Subcommittee Update**

- a. This is a Subcommittee of the Continuum of Care to determine the need and next steps for additional youth housing/supportive services. Initial goals and next steps are listed below. Additional agencies will be invited over the next few months.
  - i. Establish a collaborative committee.
    1. Meet and determine each agency's strengths and what they can offer.
  - ii. Identify what services related youth homelessness are needed in the community.
  - iii. Back up big ideas with data.
    1. New ideas are being posed and other agencies may have the data to support them.
  - iv. Establish the Connecting Youth program model as a best practice/evidence-based practice.
  - v. Establish a Youth Action Board
- b. Contact Gabby if interested in getting involved.



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#### **X. Continuing the CCLMB's Race Equity Discussion**

- a. As a reminder, the LMB is utilizing the Annie E. Casey Foundation's [Race Equity and Inclusion Action Guide](#) and is currently focusing on steps 1-3 of their *7 Steps to Advance and Embed Race Equity*.
  - i. Step 1: Establish an Understanding of Race Equity and Inclusion Principles
  - ii. Step 2: Engage Affected Populations and Stakeholders
  - iii. Step 3: Gather and Analyze Disaggregated Data
- b. CCLMB's current goals/ideas:
  - i. Have County staff sit on the Carroll Citizens for Racial Equality or the Culturally and Linguistically Appropriate Services/Health Equity Workgroup.
    1. Celene attends the CCRE meetings.
    2. Gabby attends the CLAS/HE Workgroup meetings.
  - ii. Revisit and discuss race equity at every CCLMB meeting.
    1. Race equity has been discussed at each LMB meeting since the Spring of 2021 and will continue to be discussed for the foreseeable future.
  - iii. Engage stakeholders and community leaders.
    1. Javier, Celene, and Gabby met with Father Leandro Fazolini at St. John's to discuss our needs, the needs of the Hispanic/Latino community, and what we can offer one another regarding Carroll's Hispanic and Latino population. Javier is working to schedule a meeting with Father Fazolini and other local service providers.
  - iv. Provide trainings/invite various community members.
    1. Celene is working with a consultant to have Citizen Services staff complete a race equity training.
    2. Gabby has continued to participate in online trainings regarding race equity, trauma, and resiliency. This includes the 8<sup>th</sup> Biennial Trauma Conference, "Addressing Trauma Across the Lifespan: Strategies for Managing Concurrent Pandemics."
      - a. A focus of this Conference was [the EMBRace Program](#) (Engaging, Managing, and Bonding through Race). This program is a 7-meeting family program that brings African American or Black identifying youth aged 10-14 and their caregiver together for conversations about race, cultural pride, discrimination, and stress management.
- c. Other considerations:
  - i. Complete agency self-assessment tools; create a strategic plan and revisit it annually.
  - ii. Include people of different populations in these discussions with community leaders, such as individuals with disabilities.
  - iii. We must hear from our under-served populations.

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**Meeting adjourned at 9:30 am.**

The next general meeting of the CCLMB will be held **January 18, 2021 at 8:30.**

Location details/meeting links will be shared closer to that date. Check [our website](#) for more details.

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