

**Recreation and Parks Advisory Board Meeting  
May 23, 2018**

**Unapproved Minutes**

**Members Present:** Judy Baker; Kristin Darby; Donald Gerkin; John Marks; Michael Rodgers; Tony Rosas; David Dolch; Caitlin Christ;

**Members Excused:** Derek Ludlow; Tom Long; Carolyn Garber

**Staff Present:** Katy Bassett

**Ex-Officio Member Present:** Jeff Degitz

The Recreation and Parks Advisory Board met on March 28, 2018 at the County Office Building's public hearing room 003/004. The meeting was called to order at 7:30 p.m. by board chair Anthony Rosas

**WELCOME AND INTRODUCTIONS:**

**APPROVAL OF MINUTES:**

John Marks moved to approve the March 28<sup>th</sup>, 2018 meeting minutes, Donald Gerkin seconded, all concurred and minutes were approved.

**DIRECTOR'S REPORT:**

1. **Piney Run Heron Sculpture** – Unveiling held on April 12 with over 100 people in attendance; special thanks to Board members Judy Baker, Mike Rodgers and John Marks who attended and Piney Run Staff for their efforts
2. **Charles Carroll Community Center** – building has been taken down; design proposals due to County May 25
3. **Bruce Dutterer Golf Tournament** – Rescheduled due to last week's rain; new date Saturday June 30 at Oakmont Green; registration open
4. **Employee Service Awards** – Commissioners recently recognized county employees for service time; Recreation and Parks recognized Katy Bassett and Lisa Carroll for 5 years, Becky Kishter 10 years, Nikki Wolf 15 years and Matt Purkins 20 years
5. **Bennett Cerf Park** – Bridge to dog park damaged during delivery of mulch and is unusable; effort underway to replace bridge as funding was already included in FY 2019 budget; working with Random House to allow for dog park access during closure
6. **Springdale Preparatory School** – School is renting former New Windsor Middle School site and we have submitted a draft joint use agreement for consideration to allow for community usage by recreation council; this document would formalize what is currently happening on site
7. **Youth Fishing Tournaments** – April 29 at Westminster Community Pond with 238 registered and May 20 at Krimgold Park with 59 participating

8. **July is Recreation and Parks Month** – Theme for this year is A Lifetime of Discovery; this year's efforts will include a Commissioner Proclamation, Park Pursuit's A-Z Calendar (to be published in June) with giveaways and end of month party

### **Budget Update:**

- One new FT position in department Chief Range Officer at Hap Baker Firearms Facility; position replaces 40 hour contractual position with regular FT with benefits; funded by enterprise fund
- New FT Manager position for NCHS site not funded
- \$330,000 added by Commissioners to Public Works budget last year for parking lot paving at Landon C Burns, Bennett Cerf and Deer Park; to date, Landon C Burns has been completed
- Discussion re: turf field and leaving \$500,000 funded last year in place for now but may reconsider if additional community support does not happen soon
- FY19 capital projects funded include Bennett Cerf Park bridge repairs \$205k, Charles Carroll Tennis/Basketball courts \$121k, Deer Park Phase II \$250k, Double Pipe Creek Park boat ramp design \$32k, Freedom Park play surfacing \$75k, NW Trail acquisition \$200k, trail development \$50k, park restoration \$167k, tot lot replacement \$78k and Westminster Veterans Memorial Park \$250k

### **Capital Preview & Discussion**

- Possible projects include:
  - Maintenance of park infrastructure
    - BBNC Pavilion replacement
    - Deer Park field lighting renovations
    - NCHS field lighting renovations
    - Old Liberty Road parking lot paving
  - New Projects to meet growing needs
    - Northwest rail trail design and construction
    - Adult fitness equipment at Westminster Community Pond
  - Request for other suggestions from Advisory Board – no additional project ideas brought forward

### **Self Help Policy Discussion**

- Quick review of policy (Sept & Feb requests, \$20k project limit, requests must be sponsored by recreation councils, recent addition of quasi-public sites such as Lions Club, etc.)
- Possible changes to policy:
  - Increase project dollar limit to \$25k
  - If a joint use agreement is in place that ensures public usage of facility, should Springdale Preparatory School be considered an eligible site?

Judy Baker moved to increase the self-help policy project limit from 20K to 25K and add wording to the policy stating 'if joint use agreement is in place between Recreation & Parks and a non-public facility the local recreation council may apply for self-help funds for that facility.' John Marks seconded, all were in favor and the motion was approved.

### **Meeting Schedule**

- Evening meetings: continue at 7:30 or move to 7 pm?
- Lunch meetings: continue at 1:30 or advertise as lunch at 12:30 with meeting at 1 pm?

- September meeting: reschedule from 9/26 to 9/19 or 10/3 (Self Help)

The board agreed to continue evening meetings at 7:30pm, and afternoon meetings will serve lunch at 12:30 and begin the meeting at 1pm. The September meeting will be rescheduled to 9/19/2018. Special effort will be made to ensure that all self help applicants are aware of schedule change.

**ADJOURNMENT:**

On a motion by David Dolch seconded by Judy Baker and concurred by all, the meeting adjourned at 8:49 p.m.

Respectfully submitted,

Jeff R. Degitz

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Jeff R. Degitz, Director

Katy Bassett

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Katy Bassett, Secretary