



CARROLL COUNTY LOCAL MANAGEMENT BOARD (CCLMB)

for children, youth, and families

10 Distillery Drive, Suite 101 | Westminster, MD 21157

410-386-3600 | [CCLMB webpage](#)

MINUTES

November 15, 2022 at 8:30 am – Virtual via Google Meet

1. Welcome & Introductions — CCLMB Staff

<p>Quorum? Yes (11/13) Sue Doyle, CCHD – Absent Brian Gass, DJS – Present Kathi Green, CCPS – Present Vicky Keller, DSS – Present Marie Liddick, LBHA – Absent Celene Steckel, CCG – Present Nicole Jackman, SCS – Present Amy Jagoda, CCPS – Present Christina Ogle, CCPL – Present Heather Powell, CCWD – Present Katie Speert, TWOI – Present Javier Toro, CCG – Present Scott Yard, HSP – Present</p>	<p>Staff & Guests (17) DaVida Anderson, CCC Erin Bishop, BGCW Tammy Black, Access Carroll Maria Buckley, DORS Debbie Finch, CCHD Diana Flores, ConectandoUs Commissioner Frazier, CCG Corey Hardinger, CCG Caren Jagoda, CCYSB Lynn Jore, Girls On The Run Arianne Minyard, Goodwill/ STEP Emily Ridgely, DSS Thoko Shumba, DSS Emma Sparks, CCG Kerri Virts, CCG Gabby Zelaya, CCLMB staff Sam Zuniga, HSP</p>
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2. Spotlight — Diana Flores, ConectandoUs

Please refer to [this PowerPoint presentation](#), or contact Diana Flores, Founder & Executive Director of [ConectandoUs](#): 443-605-7491 or conectandousmd@gmail.com
63 East Main Street, Westminster, MD 21157

3. Commissioner Updates — Commissioner Frazier

No updates at this time. The current Board of Commissioners has only three meetings left.

4. CCLMB Housekeeping & Updates — CCLMB Staff

Approval of the September 20, 2022 Meeting Minutes

- Motion: Scott Yard, HSP
- Second: Corey Hardinger, Carroll County Government Grants Office
- Opposed: None
- The CCLMB September 20, 2022 Meeting Minutes are approved as written.

Membership

- Membership is in process for Maria Buckley (DORS) & Mallory Sutphin (CCYSB). This brings the CCLMB membership up to 15 members. Our membership is always available on [our website](#).
- For future discussion: Consider adding a youth member (18-24 years old) to the CCLMB.

CCLMB FY23 MEETINGS (subject to change):

Sept. 20, 2022 • Nov. 15, 2022 • Jan. 17, 2023 • Mar. 21, 2023 • May 16, 2023



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Recap of FY23 Community Partnership Agreement

- In FY23 the CCLMB received an additional \$127,664 through two one-time supplemental amounts.

Program/Initiative	Change from FY22	FY23 Budget as of 11/15/22
Board Administration	-48,283	\$31,531
Community Support	+85,459	\$85,459
Connecting Youth in Carroll County	-	\$292,833
Suicide Intervention and Prevention Services	-	\$88,999
Wraparound Family Services	+90,488	\$119,081
TOTAL (sans LCT)	+127,664	\$617,903
Local Care Team	+17,861	\$63,517

- The Board voted to use this money toward:
 - Boys and Girls Club of Westminster’s summer camp
 - National Council’s Trauma-Informed Resilience-Oriented (TIRO) Initiative
 - Expanding Together We Own It’s Wraparound Family Services program
 - Hosting educational and cultural community events
 - Strategic planning efforts
 - Stipends for a Youth Action Board

Motion to finalize the *Community Assessment & Assessment Supplements* documents

- At the September CCLMB meeting, Carrie Freshour and Gabby gave a presentation on the CCLMB’s Community Assessment process. On September 12th and September 20th, the *Community Assessment* and the *Assessment Supplements* documents were shared with the CCLMB members for review and feedback. There were no questions, comments, or suggestions from the Board members.
- With this motion to finalize these documents, the *Community Assessment* will be available on [our website](#), shared with the community, and used in upcoming strategic planning; the *Assessment Supplements* document will be used in upcoming strategic planning, but not posted publicly. Individuals wanting to see the *Assessment Supplements* should contact the Department of Citizen Services at 410-386-3600 to request the *Supplements* or additional information.
 - Motion: Katie Speert
 - Second: Christina Ogle
 - Opposed: None.
 - The *Community Assessment* and *Assessment Supplements* documents are finalized.

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5. CCLMB Strategic Planning Efforts — CCLMB Staff & Carrie Freshour Consulting, LLC.

An outcome of the Community Assessment process was the knowledge that intentional strategic planning efforts are necessary in FY23. This fiscal year Gabby will engage Board members and others within the partner agencies in these efforts through events such as:

- A Board Member Orientation/Training – At least 1/3 of the Board are new or came on during COVID. This will bring the Board together to regroup from COVID and dial in on LMB initiatives.
- A Planning Session & Turn The Curve – Utilizing [Results-Based Accountability](#) (RBA) and Turn The Curves, the Board will use this Community Assessment data to identify community needs and direct our attention, funding, and programming to those needs.
- A Board Member Planning Retreat – Finalize the Board’s discussions and refine the Board’s next steps to create a Strategic Community Plan.
- Self-Assessment – To kick these events off, Board members will be asked to complete a self-assessment regarding typical Board member roles and items specific to the LMB.

6. Youth REACH, Youth Homelessness Subcommittee, & Youth Action Board — CCLMB Staff

- Youth REACH MD Data: Local data from the 2022 [Youth REACH MD](#) Youth Count was shared with the group (see the [Carroll County Youth REACH Briefing Packet](#) for details). *Please Note: The 2022 data is still being reviewed by the Institute for Innovation and Implementation and is subject to change until the final 2022 Youth REACH MD Youth Count report is published.*
- Youth Homelessness Subcommittee: The YHS has met virtually at 10:00 am on the second Wednesday of every month since August 2022. Visit [our website](#) to read our goals and see the participating agencies and organizations. Subcommittee members are creating a resource and gap map, streamlining and synthesizing data on youth homelessness with other homeless data collected in our community, and have engaged youth in creating a Youth Action Board.
- Youth Action Board: Carroll County’s YAB is meeting weekly in November and will meet monthly starting in December. They established an Executive Team with a President, Vice President, and Secretary. There are at least 10 participating youth with some as young as 11. Youth interested in participating in the YAB must be under age 25 (youth under 12 need parental consent to participate) and live or work or attend school in Carroll County. Contact Together We Own It (410-878-3104) for more information, or direct interested youth to submit [this application](#).

7. Adjournment

Motion: Tammy Black

Second: Christina Ogle

Opposed: None.

Next CCLMB meeting: January 17, 2022 at 8:30 am. Check our website for more details.

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